

National Open University of Nigeria

14/16, Ahmadu Bello Way, P. M. B. 80067, Victoria Island, Lagos.

Invitation for Financial Bidding

A. Introduction

The National Open University of Nigeria (NOUN), Lagos plans to commence the implementation of 2012 Capital Projects. In view of this, the University hereby invites technically competent and qualified Contractors for Financial Bidding.

B Scope of Works

Below is the list of areas covered by the scope of works to be undertaken:-

1. Renovation/Rehabilitation/Construction works

- i) Renovation/Construction at Study Centres
- ii) Drainage works at Lagos Headquarters

2. Supply/Installations

- i) Supply of Office Equipment for Study Centres.
- ii) Provision of I.T Solutions at Study Centres.
- iii) Supply of Toyota Motor Vehicles

C Bidding Requirement

- i) All intending Contractors are to pay a non-refundable fee of N50 ,000.00 only per Bid in Bank Draft payable to NOUN and thereafter presented to Bursary Department for NOUN receipt.
- ii) Bid Documents are thereafter to be obtained from the Directorate of Procurement NOUN Headquarter, 14/16 Ahmed Bello Way, Victoria Island, Lagos on presentation of payment receipt between 9.00am and 3.00pm daily; and all shall last till 25th June 2012.
- iii) All Contractors presently handling on-going NOUN Capital Projects yet to be completed need not apply.
- iv) All Contractors who bided for Construction/Renovation works in 2011 need **not pay bidding fee**. They however need to present the receipt of their previous payment.
- v) All Contractors bidding for vehicles **must be accredited Toyota Dealers**.

D. Submission/Opening Of Bids

- 1) The completed Bid Documents should be sealed and marked **“Confidential.” stating the Lot no and title of the left hand corner of Envelope**. Any Envelope not carrying this identity shall not be entertained. **Contractors Bidding for Furniture should attach the furniture catalogue describing the various items**.
2. All completed Bids should be submitted with the followings:-
 - i) Evidence of Company registration with Corporate Affairs Commission,
 - ii) Tax Clearance for immediate past 3 years, iii.
 - iii) Evidence of compliance with the Pension Act. iv.
 - iv) Any Bid **without items i-iii above shall not be considered**.
3. Completed Bid Documents are either to be sent to the Registrar as addressed below or dropped in our Bid Boxes located at the Conference Hall, Model Study Centre, NOUN Headquarters, Lagos latest 25th June 2012.

4. Opening of the Bid Documents shall take place at 12noon of the last day, 25th June 2012. Please note that no late submission of Bids shall be entertained.

5. Please note that the submission of Bids is an offer and should not be considered as a commitment on the part of NOUN nor entitles Firms/Companies to make any claim(s) whatsoever and/ or seek any indemnity from NOUN. It is not a contract.

6. All Bidding Contractors are encouraged to attend the opening exercise

Signed

Josephine O. Akinyemi (Mrs) faua

Registrar

National Open University of Nigeria

14/16, Ahmadu Bello Way,

Victoria Island,

Lagos.